

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED
31ST AUGUST 2005**

**BALSALL HEATH
JUNGLE**

Independent Examiners Ltd
Revelation Centre
Spur Road
CHICHESTER
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BALSALL HEATH JUNGLE

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BALSALL HEATH JUNGLE
LEGAL AND ADMINISTRATIVE INFORMATION

START OF FINANCIAL YEAR 1st September 2004

END OF FINANCIAL YEAR 31st August 2005

MANAGEMENT COMMITTEE AT 31ST AUGUST 2005

Chair: Helen Ingham
Treasurer: Kath Day
Charles Alldrick
Fran Delaney
Jane Sutcliffe
Mirabel Foster
Pat Lewis

A new Management Committee is elected at the Annual Members' meeting as set out in the constitution.

GOVERNING INSTRUMENT Constitution adopted 1st March 2003, which can be viewed at www.jngl.org.uk

OBJECTS

- 1.To promote the health and welfare of the residents of the Balsall Heath through activities which also protect the natural world.
2. To increase the amount of organic fruit and vegetables grown and eaten in Balsall Heath and the adjoining areas.
- 3.To advance education by educating people, particularly those who live and work in Balsall Heath, about environmental issues, and teaching people skills relevant to the sustainable use of natural resources.
- 4.To build bridges between the different cultural communities of Balsall Heath while pursuing the other objects

CORRESPONDENCE ADDRESS Balsall Heath Jungle
100 Mary Street
Birmingham
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all@jngl.org.uk

PRIMARY BANKERS Triodos Bank
Brunel House
11 The Promenade
Bristol
BS8 3NN

INDEPENDENT EXAMINER K M Thrift FCIE
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INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the Committee Members/members of Balsall Heath Jungle on the accounts for the year ended 31st August 2005 set out on pages 7 to 11.

This report is made solely to the Committee Members in accordance with section 44 of the Charities Act 1993. My work has been undertaken so that I might state to the association's Committee Members those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the association and the association's Committee Members for my examination work, for this report, or for the opinions I have formed.

Respective responsibilities of Committee Members and examiner

The association's Committee Members are responsible for the preparation of the accounts. The association's Committee Members consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the association and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Committee Members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K M Thrift FCIE
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Dated:

Balsall Heath Jungle Annual Report

September 2004-August 2005

STAFF CHANGES

At the beginning of the year Jungle underwent a number staff changes. These were very positive moves which allowed the team to include a greater number of individuals with a wider range of skills than had previously been possible. Rob Tilling continued as Joint Co-ordinator, while Ruth Wilson was appointed to this role in September. Chris Duggan became Bilingual Administrator. Both posts were advertised and interviews undertaken. These posts are paid for by a grant from the Community Fund, now called the Big Lottery Fund, which runs from March 2004 to March 2006.

WORK UNDERTAKEN

City Fruit Project

Most of the work undertaken has been within the remit of the City Fruit Project, funded by the above grant. The focus of this is to support residents of Balsall Heath who want to start growing fruit and vegetables organically, or grow more, with a view to improving their health. The number of people receiving our newsletter, buying things at cost price for their garden, or benefiting in other ways has continued to increase. We added to the original plan by also providing a weekly lunchtime gardening club for the children at Tindal School under this project, which has been extremely popular (the vast majority of these children are Balsall Heath residents).

The meeting room, office and garden at 100 Mary Street was used as a focus for the work of Jungle and since the office on George St. was no longer in use, rental costs were kept below budget. Volunteering increased over the year with more committed individuals attending regularly. Volunteer tasks involved not just gardening, but painting, clearing sheds, newsletter delivery, pond creation and a number of other tasks. Regular Tuesday drop-in days were held throughout the year with only one or two instances of unexpected closure due to illness. Members, non-members and passers-by have visited the meeting room and enjoyed a shared meal, bought something for their garden, learned something about gardening, offered advice to Jungle or made new contacts.

Monthly open days have been run on the first Saturday of every month excluding January. The open days have been an opportunity for members to seek advice, meet each other, socialise, learn about new gardening techniques, buy gardening inputs and to feel part of a busy network of local people concerned not just with growing organic food, but the state of the environment generally. Some events have had a focus, such as a nest box building day, tool maintenance day and harvest day.

The room at Mary St underwent a lot of changes at the beginning of the financial year, making it more pleasant to visit and less cluttered. The result has been a very well organised, tidy and clean space including a permanent stall, information corner and internet access.

The Jungle Women's group has met throughout the year on a Thursday, with regular trips to allotments, back gardens and other locations. The group have also shared meals and recipes on a regular basis as a focal point for their activities., and as a way of learning about using locally grown vegetables for a healthy diet.

The annual tree order took place very efficiently in December. A large proportion of the plants were sold over the winter and almost every tree and fruit bush had been sold by the end of the financial year. Most of these go to Balsall Heath residents.

Jungle has produced a newsletter regularly over the year with eleven editions coming out. The newsletter offers gardening advice, recipes and articles about protecting the planet. Some of the editions of the newsletter included an Urdu section. Regular volunteers have helped to distribute the newsletter.

Much work has been put into creating and expanding interactive ("wiki") websites for Jungle during the year. Staff also use this system for communicating on a daily basis - the staff site is also open to committee members. The website is a useful resource for compiling recipes, gardening advice, tips, photos, archiving the newsletters, and much more. Our web address is www.jngl.org.uk. (continued)

Balsall Heath Jungle Annual Report continued

September 2004-August 2005

Jungle took part in the Balsall Heath Carnival procession again in July, and held a lively stall. We started to take orders for our annual wholesale fruit tree order at this event.

A report on the first year of the City Fruit Project was submitted to the Big Lottery Fund in the spring, following a survey of our members in December and January. We reported an underspend (partly due to saving money on rent) which we were given permission to spend on two part time temporary posts: a bilingual project worker (Nishat was appointed to this role) and a development worker (Chris Duggan was appointed to this role). Both posts were advertised and more than one candidate was interviewed in each case.

Work undertaken outside the City Fruit Project

Two local nurseries are involved with Jungle and Jungle staff maintain gardens at all three of these sites. The works has continued to raise interest with outside parties as well as bringing much pleasure and learning to the children. St. Paul's Nursery expanded their garden to include three deep raised beds which produce superb crops over the summer. Jakeman Nursery expanded by introducing a second cordon of fruit to complement their already successful fruit production and container grown vegetables. Each nursery pays a contribution of £20 per session for this work

Ernst & Young sent staff to work on an allotment plot held by Jungle, during July. This will allow the plot to be shared between members as cultivatable land.

A donation of £1000 from KPMG allowed Jungle to administer grants of up to £100 to establish "Clusters" of gardeners. Four such groups were set up during the year, with members working together to maximise production from

FINANCE

A new accounting system was adopted at the beginning of the financial year. The system, QuickBooks, was a learning experience which bore much useful fruit since advice about growing plants can now be printed onto receipts, stock can be tracked, budgets can be studied quickly and easily and information on suppliers and members can be accessed and maintained centrally.

Our main income has been from the lottery grant mentioned above. Other income has come from donations large and small, and the "sales" of horticultural goods at around cost price to our members and others, in pursuit of our charitable aims.

Committee Members Responsibilities

The Charities Act 1993 require the Committee Members to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the Committee Members are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The Committee Members are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the Committee Members.....Date.....

BALSALL HEATH JUNGLE

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST AUGUST 2005**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2005/04 £	Total 2004/03 £
RECEIPTS :					
Donations , Legacies and Similar Incoming Resources	2a	1,228	42,436	43,664	22,682
Operating Activities in Furtherance of the Charitable Objects	2b	3,490	0	3,490	2,813
Income from Activities for Generating Funds	2c	115	0	115	165
Investment Income	2d	11	0	11	43
TOTAL RECEIPTS		4,844	42,436	47,280	25,703
PAYMENTS :					
Cost of Activities in Furtherance of the Charitable Objects	3a	1,989	29,392	31,381	20,481
Costs of Generating Funds	3b	20	0	20	2,132
Resources Expended on Managing and Administering the Association	3c	1205	565	1770	2092
Other Expenditure	3d	0	0	0	500
TOTAL PAYMENTS		3,214	29,957	33,171	25,205
NET INCOMING/(OUTGOING) RESOURCES		1,630	12,479	14,109	498
Balances Brought Forward		549	5,508	6,057	5,559
BALANCES CARRIED FORWARD		2,179	17,987	20,166	6,057

BALSALL HEATH JUNGLE

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST AUGUST 2005**

ASSETS	31-Aug-05	31-Aug-04
	£	£
Cash Funds:		
Cash at Bank	20,095	6,057
Petty Cash	71	0
	<u>20,166</u>	<u>6,057</u>
 Represented by:		
General Fund	2,179	549
Restricted Funds	17,987	5,508
	<u>20,166</u>	<u>6,057</u>
 LIABILITIES		
Independent Examiners Fee	0	0
	<u>0</u>	<u>0</u>

Committee Members RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Committee Members to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 1993. The Committee Members have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 and 8.

Approved by the Committee Members on and

Signed on their behalf by, Trustee

BALSALL HEATH JUNGLE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2005

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements. The accounts are prepared on a "going concern" basis.

2. RECEIPTS

	Note	Unrestricted Funds £	Restricted Funds £	Total 2005/04 £	Total 2004/03 £
a) Donations , Legacies and Similar					
Incoming Resources					
Membership Fees		70		70	6
Grants		1,000	42,436	43,436	22,555
Donations		158		158	121
		1,228	42,436	43,664	22,682
b) Operating Activities in Furtherance of the Association Objects					
St Paul's Nursery Gardening Sessions		631		631	15
Jakeman School Gardening Sessions		1,194		1,194	660
Horticultural Sales		1,665		1,665	2,138
		3,490	0	3,490	2,813
c) Income from Activities for Generating Funds					
Miscellaneous Receipts		115		115	165
		115	0	115	165
d) Investment Income					
Bank Interest		11		11	43
		11	0	11	43

BALSALL HEATH JUNGLE

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST AUGUST 2005**

3. PAYMENTS	Unrestricted Funds	Restricted Funds	Total 2005/04	Total 2004/03
a) Costs of Activities in Furtherance of the Charitable Objects				
Events and Seminars	5	143	148	66
Horticultural supplies	111	1,582	1,693	2,386
Room Hire		4,012	4,012	0
Telephone and Internet		679	679	106
Volunteer Expenses		50	50	120
Project Workers	1,582	22,174	23,756	12,757
Office Costs		613	613	1,398
Rent and Rates			0	2,843
Equipment	291	139	430	805
	1,989	29,392	31,381	20,481
b) Costs of Generating Funds				
Publicity	20		20	2,132
	20	0	20	2,132
c) Resources Expended on Managing and Administering the Association				
Information and Subscriptions		40	40	194
Telephone			0	268
Miscellaneous Expenditure	299	67	366	1,109
Bank Charges	2	66	68	81
Insurance		392	392	392
Recruitment			0	48
Training	904		904	0
	1,205	565	1,770	2,092
d) Other Expenditure				
Loan Repayment	0		0	500
	0	0	0	500

BALSALL HEATH JUNGLE

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2005

4. RESTRICTED FUNDS	Childrens Fund £	Surestart £	Community Chest £	City Fruit Project £	Community Fund £	TOTAL £
Income						
Grants					42,436	42,436
Total Income	0	0	0	0	42,436	42,436
Expenditure						
Equipment					139	139
Events					143	143
Horticultural Supplies					1,582	1,582
Volunteer Expenses					50	50
Project Workers					22,174	22,174
Administration and support costs					565	565
Rent					4,012	4,012
Office					613	613
Telephone and Internet					679	679
Total Expenditure	0	0	0	0	29,957	29,957
Opening Balance	61	-2	4	1	5,444	5,508
Closing Balance	61	-2	4	1	17,923	17,987

Childrens Fund Local Network: small grant held for a project based at Jakeman Nursery School, undertaking gardening work with the children, and outreach work to the parents, encouraging them to grow fruit and

Sure Start Balsall Heath: small grant held to help families with children under 5 to grow fruit and vegetables.

Community Chest: grant given to run a summer outreach project, encouraging fruit and vegetable growing in Balsall He

Community Fund (National Lottery): grant given for "City Fruit Project"

A project to improve the health and quality of life of local residents through the provision of a drop-in centre with a

The restricted funds are wholly represented by cash reserves of the association

5. PAYMENTS TO COMMITTEE MEMBERS

No payments whatsoever were made to Committee Members or any persons connected with them during this financial period.

6. RISK ASSESSMENT

The Committee Members actively review the major risks which the association faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Committee Members have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

7. RESERVES POLICY

The Committee Members have considered the level of reserves they wish to retain, appropriate to the association's needs. This is based on the association's size and the level of financial commitments held. The Committee Members aim to ensure the association will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Committee Members will endeavour not to set aside funds unnecessarily.

8. BANK BALANCES

The closing bank balances have been adjusted to allow for accruals made in the accounts.